

# EFMP Enrollment Checklist

- Determine Eligibility**  
Check if you or your family member have a special medical or educational need that qualifies for EFMP enrollment.
- Contact Your EFMP Coordinator**  
Reach out to your local EFMP coordinator or the EFMP office on your military installation. They can provide guidance and assistance throughout the enrollment process.
- Gather Required Documents**  
Collect necessary documents, such as medical records, Individualized Education Plans (IEPs), and other relevant paperwork supporting the special needs of the family member.
- Complete DD Form 2792 (Family Member Medical Summary)**  
Fill out this form to provide detailed medical information about the family member with special needs. This form is used to assess medical eligibility for EFMP.
- Complete DD Form 2792-1 (Special Education/Early Intervention Summary)**  
If applicable, complete this form to provide information related to educational needs and services received by the family member with special needs.
- Attend EFMP Briefing**  
Attend an EFMP informational briefing or orientation session to learn more about the program and its services.
- Medical Evaluation**  
The military medical authorities will review the DD Forms 2792 and 2792-1 to assess the family member's medical and educational needs.
- Assignment Coordination**  
EFMP coordinators work with assignment managers to ensure your family is assigned to a location where the necessary support and services are available.
- Update Information as Needed**  
Keep your EFMP coordinator informed of any changes in your family member's medical or educational needs, as well as changes in your contact information.
- Enroll in EFMP Respite Care, if Available**  
If respite care is offered at your installation, inquire about enrolling in this program to access short-term relief for caregivers.
- Access EFMP Family Support Services**  
Utilize the support services provided by EFMP Family Support, which may include counseling, information, referrals, and assistance with navigating resources.

**Remember that specific procedures may vary by branch of service and location, so it's essential to work closely with your EFMP coordinator for personalized guidance throughout the enrollment process.**