

Next Steps When Your Child is Found Eligible for Early Intervention Services (EIS)

Use this checklist to prepare for the meeting to discuss the services your child will receive during your child's first three years of development.

- Request a copy of the evaluations and draft of the Individualized Family Service Plan (IFSP).
- If your child was screened for developmental delay, bring your copy of the results to the meeting to discuss with the IFSP team.
- Prepare a one-pager of "[What You Need to Know About My Child](#)" to share essential needs, concerns, and challenges with anyone working with your child.
- Email the letter of introduction and one-pager to those who will attend the transition conference at least one week prior to the meeting.
- Make copies of anything you will share in-person at the transition conference.
- Start [a home file, binder, or other recordkeeping system](#) to keep copies of evaluations, IEPs, progress notes, work samples, letters of introduction, and on-pagers.
- Make a list of your concerns and questions to discuss with the team.