IEP Referral and Evaluation Timeline

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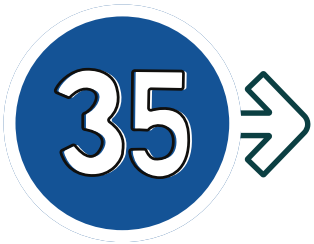
[Initial Evaluation and Individualized Education Program (IEP)]

A written referral is submitted to the school district.

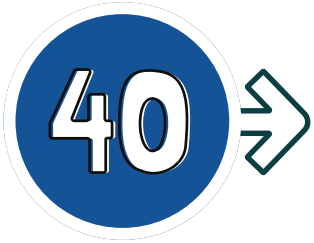
School district has 25* school days from referral to decide to evaluate

Parent signs consent for evaluation

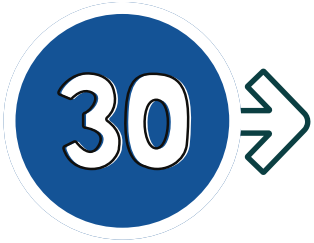


District has up to 35 school days to complete evaluation and provide a copy to parents/guardians

District must wait 5 school days after providing evaluation report to hold eligibility meeting



School district has up to 40 school days from consent to hold an eligibility meeting



School district has 30 calendar days from eligibility determination meeting to develop IEP

Calendar days are all days of the week, including weekends, and school, state, federal and religious holidays.

School days are weekdays with attendance during the regular school year, excluding district planning, inservice, or weather closure dates when offices are closed to non-employees.

***25 school days:** OSPI rulemaking is in progress to change referal timeline to 20 school days, anticipated by Fall 2026.

IEP services begin ASAP with signed parent consent.

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