PAVE
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Dear Mr./Mrs./Mx. _____,

Today, our partnership begins.

Here are some things about _____ that you may not otherwise learn about him/her from his/her file. I invite you to contact me by phone (_____) or email (_____), anytime you have questions about and how best to reach him/her.

_____ is (describe his/her culture and heritage)

He/She has lived in Washington State for _____ months/years. (If you are new to the state, describe where your child has been raised up until this point.)

(If you are a military family, include information about your branch of service and how military moves or operations have impacted your child.)

_____ is actively involved in his/her community and he/she enjoys(describe any community participation groups, clubs, activities, or events). Outside of school, he/she is interested in (provide a short list of main hobbies, skills, and interests).

Outside of school, _____ is interested in (provide a short list of main hobbies, skills, and interests).

Some of my favorite things about _____ are his/her (personality and character traits).

When he/she has trouble with something, he/she (describe your child's strengths).

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[ ] has (disability) [ ], which affects him/her by (describe symptoms, challenges, and limitations):

[ ]

He/she has trouble with (list activities and skills that are impacted as a result of the disability). (Use this section to address common assumptions or miscommunications about the diagnosis, such as, “When it seems like he/she is being rebellious, it is really his/her way of showing he/she needs an opportunity to move around for sensory regulation.”)

[ ]

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[ ]

At home, [ ] responds well to (explain strategies for supporting your child’s needs, behaviors, sensory regulation, etc.):

[ ]

I share this with you to start a conversation and share with you what our family has found helpful. We appreciate what you will bring to [ ]’s life and we want to partner with you to make this a successful school year!

Thank you for taking the time to read this letter and get to know [ ] a little better. Please feel free to reach out at any time, and know that I will contact you as well when I have questions or concerns.

Sincerely,

[ ]

[ ]

[ ]

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